



## VOLUNTEER JOB DESCRIPTION

EQUINE VOLUNTEER	
<b>DESCRIPTION</b>	Equine Volunteers assist the mission of Boys & Girls Haven by helping our youth gain vocational skills and career readiness and achieve the self-confidence to reach their highest potential.
<b>ROLES &amp; RESPONSIBILITIES</b>	<ul style="list-style-type: none"> <li>• Provide assistance with horse care, including, grooming, feeding, walking, etc., and modeling for students.</li> <li>• Provide assistance with barn and grounds maintenance and special projects to benefit the equine program.</li> <li>• Act as an additional resource to the equine vocational staff.</li> <li>• May assist with light administrative and classroom work.</li> <li>• Maintain a high standard of conduct reflecting a professional approach and positive attitude, shown by caring, cooperation, honesty and respect for others.</li> </ul> <p><i>Note: At no time will the volunteer be left alone with students –Boys &amp; Girls Haven staff will be present for supervision and support.</i></p>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Equine Volunteers must be at least 21 years of age, if working directly with youth, and 18 years of age if working with the horses and barn projects only.</li> <li>• Experience working with horses, and barn management.</li> <li>• Experience working with youth, if volunteering during program hours.</li> <li>• Volunteers must be free from any criminal record.</li> <li>• Ability to read, write and converse in English.</li> <li>• Ability to respond to telephone and other auditory stimulation and physical stamina to complete volunteer tasks.</li> <li>• Volunteers must be emotionally stable and mature, exhibiting a sincere interest in helping youth develop to their full potential.</li> </ul>
<b>AVAILABILITY</b>	<ul style="list-style-type: none"> <li>• Flexible shifts, <b>Monday – Friday</b> after school hours. Special work projects, as needed, including evenings and week-ends.</li> </ul>
<b>TIME COMMITMENT</b>	<ul style="list-style-type: none"> <li>• Volunteers are asked to commit to 2 hours weekly or on a monthly basis, as projects arise.</li> </ul>
<b>RELATIONSHIPS</b>	<ul style="list-style-type: none"> <li>• <b>REPORTS TO:</b> Program Manager – Volunteer Manager, Equine Vocational Instructor</li> <li>• <b>PARTNERS WITH:</b> Equine Program Staff, Youth Counselors</li> </ul>
<b>TRAINING REQUIRED</b>	<ul style="list-style-type: none"> <li>• New Volunteer Orientation</li> <li>• General equine program orientation and tour.</li> </ul>
<b>BENEFITS</b>	<ul style="list-style-type: none"> <li>• Gain exposure to the equine vocational program and to the foster care system.</li> <li>• Obtain practical, hands-on experience in coaching students toward equine vocational readiness and/or be involved in projects that will enhance the equine vocational training program.</li> <li>• Participate with other community members who are interested in helping young people reach independence through our equine vocational program.</li> </ul>